

INVITATION TO BID

The New York City Department of Transportation, Division of Administration, cordially invites your company to submit bids for the following contract:

Pin # 84119MBAD320 – Warehouse and Distribution Services of Equipment and Materials for the Safety Education Office, Citywide

Solicitation documents will be available starting December 26, 2018 and can be downloaded free of charge from the City Record Website at <https://a856-cityrecord.nyc.gov/>

A printed copy of the bid can also be purchased at:

New York City Department of Transportation

Office of the Agency Chief Contracting Officer (ACCO)

55 Water Street, Ground Floor Conference Room, New York, NY 10041 between 9:00am – 3:00pm, Monday to Friday (Holidays Excluded)

A deposit of \$50.00 is required for the specification book in the form of a **certified check or money order** payable to: New York City Department of Transportation. **NO CASH ACCEPTED**. *Company address, telephone and fax numbers are required when picking up contract documents. (Entrance is located on the South Side of the Building facing the Vietnam Veterans Memorial). Proper government issued identification is required for entry to the building (driver's license, passport, etc.)*

A Pre-Bid Meeting (Optional) will be held on January 14, 2019 @ 10:00 AM @ 55 Water Street, Ground Floor, New York, NY 10041.

Sealed bid must be submitted by 11:00 AM on January 31, 2019 to 55 Water Street, Ground Floor, New York, NY 10041. For additional information, please contact Josiane Destra - Louis at (212) 839-9405.