

REQUEST FOR BID

The New York City Department of Transportation, Division of Human Resources & Facilities Management cordially invites your company to submit bids for the following contract:

Pin # 84118MBAD139 – Federally Mandated Drug and Alcohol Testing of DOT Employees

Solicitation documents will be available starting November 7, 2019 and can be downloaded free of charge from the City Record Website at <https://a856-cityrecord.nyc.gov/>

A printed copy of the bid can also be purchased at:

New York City Department of Transportation

Office of the Agency Chief Contracting Officer (ACCO)

55 Water Street, Ground Floor, New York, NY 10041 between 9:00am – 3:00pm, Monday to Friday (Holidays Excluded)

A deposit of \$50.00 is required for the specification book in the form of a **certified check or money order** payable to: *New York City Department of Transportation.* **NO CASH ACCEPTED.** *Company address, telephone and fax numbers are required when picking up contract documents. (Entrance is located on the South Side of the Building facing the Vietnam Veterans Memorial). Proper government issued identification is required for entry to the building (driver's license, passport, etc.).*

A Pre-Bid Meeting (**Optional**) will be held on **November 13, 2019 @ 2:00 PM @ 55 Water Street, Ground Floor Bid Room, New York, NY 10041.** **The deadline for submission of written questions is November 20, 2019 by 5:00 PM.**

Sealed bid must be submitted by 11:00 AM on December 6, 2019 to New York City Department of Transportation Office of the ACCO/CMU, 55 Water Street, Ground Floor, New York, NY 10041.

For additional information, please contact David Maco at (212) 839-9400.