



**REQUEST FOR PROPOSALS (RFP) FOR A FRANCHISE FOR
UNSUBSIDIZED LOCAL BUS SERVICE ALONG DESIGNATED ROUTES
BETWEEN WILLIAMSBURG AND BOROUGH PARK
IN THE BOROUGH OF BROOKLYN**
Solicitation Number: 84110MBAD499

ADDENDUM FIVE
May 24, 2010

Amendments to the RFP:

The following amendments are hereby made to the RFP. Added language is underlined. Deleted language is marked with a ~~strike through~~.

Section IV – Revenue and Compensation

The second paragraph of the section entitled “Compensation to the City” is hereby amended to read as follows:

The Franchisee will be required to submit reports at such times and in a format and manner to be determined by the Department detailing Gross Revenue and ridership and; ~~at the end of each operating year, a detailed income and expense~~ an audited financial statement for ~~the past~~ each year’s operation. ~~Such audited financial statements shall be due no later than the first day of April of each year that the franchise contract is in effect for the preceding calendar year.~~

Section V – Proposal

A. Format and Content of the Proposal

Subsection 3 – Financial Statements is hereby amended to read as follows:

The proposer(s) must submit either audited or reviewed financial statements for its two most recent completed fiscal years. Supporting documentation shall be submitted as requested by the Department. Proposers are advised that the successful proposer shall be required to submit audited financial statements on a yearly basis subsequent to the registration of the franchise contract awarded pursuant to this RFP.

Subsection 7 – Required City Documents is hereby amended to read as follows:

The following documents shall be completed by each firm that is a party to the Proposal or that will provide services associated with this Franchise, e.g., two firms submitting one Proposal as a joint venture or one firm submitting a Proposal that will require subcontracting on a long-term basis to one or more firms:

- ~~a. VENDEX Questionnaires. Questionnaires required under the City's Vendor Information System (VENDEX) must be completed by an officer of each business entity that is a party to the Proposal, each principal of every such business entity, and any subcontractors.~~
- b. Proposer's Affirmation and Declaration. The Proposer shall complete and submit the Proposer's Affirmation and Declaration attached as Exhibit E as part of the Proposal Package.
- c. MacBride Principles. The MacBride Principles attached as Exhibit F must be signed and submitted as part of the Proposal Package and will be included in any Franchise Contract entered into by the Department pursuant to this RFP.
- d. Doing Business Data Form. The Doing Business Data Form attached as Exhibit G must be completed and submitted as part of the Proposal Package.

Exhibit I – Proposal Package Checklist

Item 7 is hereby amended to read as follows:

7. Required City Documents

- ~~• VENDEX Questionnaire(s)~~
- Proposer's Affirmation and Declaration (Exhibit E)
- MacBride Principles (Exhibit F)
- Doing Business Data Form (Exhibit G)

Except as modified herein and in previous addenda, all terms and conditions of the RFP are unchanged and remain in full force and effect.