

**NEW YORK CITY DEPARTMENT OF TRANSPORTATION
STATEN ISLAND FERRY DIVISION**

REQUEST FOR PROPOSAL

FOR

**PRELIMINARY DESIGN INVESTIGATION FOR STATEN ISLAND FERRY FLEET
BOROUGHES OF STATEN ISLAND AND MANHATTAN**

P.I.N. 84108MBPT281

**Addendum #4
September 18, 2008**

Proposal Due Date has been extended from 9/23/08 to 9/30/08

Please be advised NO further questions will be entertained on this procurement

This Addendum Is Hereby Made Part of The Contract Documents

NOTE:

Attached please find:

- 1. Addendum No. 4**
- 2. Questions and Answers**
- 3. Appendix E – Federal Transit Administration Third Party Contract Requirements**
- 4. Acknowledgement Receipt**

REQUEST FOR PROPOSAL

PRELIMINARY DESIGN INVESTIGATION FOR STATEN ISLAND FERRY FLEET

P.I.N. 84108MBPT281

ADDENDUM No. 4
September 18, 2008

This is ADDENDUM #4 for the above referenced Request for Proposals, of which you have obtained a copy.

1) Change in Proposal Due Date as follows:

Date: September 30, 2008
Time: No later than 2:00 PM
Location: NYCDOT Contract Management Unit
40 Worth Street, Room 824A
New York, New York 10013

2) REFER TO: B) General Provisions (Appendix A), Standard Clauses for All New York State Contracts, Appendix E

DELETE: Federal Transit Administration Third Party Contract Requirements in its Entirety

REPLACE WITH: Attached Revised Federal Transit Administration Third Party Contract Requirements

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Questions & Answers

**Refer to: Section VII of this RFP – A) Proposed Contractual Agreement, Part III
Scope of Work, 3. Task 3 – Concept Design Studies**

- Q1. Is it the intent of the RFP that the reconstruction studies be brought to the preliminary design level while the new and replacement vessel studies are to be performed only to concept level?
- A1. It is intended that all options discussed under Task 3 are to be developed to the concept design level.**
- Q2. What is the Disadvantaged Business Enterprise (DBE) utilization goal for this RFP?
- A2. The DBE utilization goal is 5%.**

**Refer to: Section VII of this RFP – B) General Provisions (Appendix A), Standard
Clauses for All New York State Contracts, Appendix D**

- Q3. Appendix D refers to "Construction Related Firms". This contract will be for consultant services, so that reference may not apply.
- A3. Construction related firms are consultant firms that provide support services. The organizations listed in Appendix D have a full list of certified DBE Contractors and Consultant firms.**
- Q4. Are proposing firms required to submit Appendix D – Disadvantaged Business Enterprise Utilization Goals form with this bid?
- A4. Yes. All proposing firms shall submit a complete Appendix D – Disadvantaged Business Enterprise Utilization Goals form and Form 6T in Component 2 along with the Proposal Forms Packet.**
- Q5. We are part of a team and the Standard Form 330 Part 1 asked to list ten (10) projects. The teams normally show 10 total projects for the team, not 10 projects each. Please confirm.
- A5. Yes, the proposing team shall submit the list of 10 projects for the team. Please read carefully the General Instructions in the Standard Form 330, pages 1 to 8.**

Q6. In Component 1 of the RFP, should there be a tab for each component (1P-4P) or a tab for each form?

A6. In Component 1, each form (1P-4P) should be individually tabbed and labeled. Please see Section IV: Format and Content of the Proposal, page 6 of the RFP.

Q7. The RFP specifies Cardboard or a Laminated Cover. Please confirm that Card Stock at 30% recycled content is acceptable.

A7. Yes.

Appendix E

Federal Transit Administration Third Party Contract Requirements

This contract is subject to the Federal Transit Administration (FTA) requirements for implementing the U.S. Department of Transportation (USDOT) regulations for the following areas:

A. Disadvantaged Business Enterprise (DBE) Requirements

The successful Proposer will be required to meet a NYCDOT 11.0% Disadvantaged Business Enterprise (DBE) goal; 5.0% of the total value of the FTA funds in the contract should be subcontracted to a DBE firm or firms. To be qualified as a DBE, a firm should agree to abide by the statements from a governmental or quasi-governmental agency that adheres to Federal Regulation 49 CFR Part 26 such as:

MTA - New York City Transit, Office of Business Programs, 2 Broadway - 16th Floor, New York, NY 10004, Telephone: (646) 252-1372.

New York State DOT, Office of Equal Opportunity Development & Compliance, 50 Wolf Road, 1st Floor, Albany, New York 12232, Telephone: (518) 457-1129.

Niagara Frontier Transportation Authority, 181 Ellicott Street, Buffalo, New York 14203, Telephone: (716) 855-7300

Port Authority of NY & NJ, Office of Civil Rights, 2 Broadway, 16th Floor, New York, New York 10004, Telephone: 646-252-1378

Or go to the Unified Certification Program for NYS on the web: <http://biznet.nysucp.net/>

All applicants and recipients shall agree to abide by the statements in paragraphs (1) and (2) listed below:

1. "Policy. It is the policy of USDOT that DBE's as defined in 49 CFR Part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. Consequently, the DBE requirements of 49 CFR Part 26 apply to this agreement."
2. "DBE Obligation. The recipient or its contractor agrees to ensure that DBE's as defined in 49 CFR Part 26 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard, all recipients or contractors shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure that DBE's have the maximum opportunity to compete for and perform contracts. Recipients and their contractors shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of US DOT-assisted contracts."

Because this is a federally funded project with its own DBE requirement (noted above) no separate NYC M/WBE program condition will apply to this contract. Further information or questions can be directed to:

New York City Department of Transportation
ACCO, Office of Contract Compliance
40 Worth Street, Room 1228
New York, NY 10013
Telephone: (212) 442-7597
Facsimile: (212) 442-7587
Attention: Charles Bartolotta, DBE Representative

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CONTRACT NO. 841-C5591

P.I.N. 84108MBPT281

TOGETHER WITH ALL WORK INCIDENTAL THERETO

**I, _____
(NAME AND TITLE)**

**A duly authorized representative of
(NAME OF PROPOSERS)**

Acknowledge receipt of Addendum No. 4 dated September 18, 2008 for the Pin No. 84108MBPT281 for which Technical Proposals will be received by 2:00 PM on September 30, 2008.