

**Attach To Contract Document**

**New York City Department of Transportation  
Division of Bridges  
Bureau of Specialty Engineering and Construction  
Design Build/Emergency Contracts Unit**

**REQUEST FOR PROPOSAL**

**FOR**

**DESIGN, CONSTRUCTION AND CONSTRUCTION SUPPORT SERVICES  
FOR THE REHABILITATION OF  
THE ST. GEORGE STATEN ISLAND FERRY TERMINAL RAMPS  
BOROUGH OF STATEN ISLAND  
CONTRACT No. HBR1217  
P.I.N. 84108SIBR330**

**Addendum No. 2  
May 20, 2008**

**Proposal Due Date has been extended from 5/28/08 to 06/03/08  
(See attached Revised Section I of the RFP)**

**Please be advised that the Agency will not be responding to questions received after  
May 19, 2008**

**This Addendum Is Hereby Made Part of the Contract Documents**

**NOTE:**

**Attached please find:**

- 1. Addendum No. 2**
- 2. Revised Title (Cover) Sheet of the RFP**
- 3. Revised Section I - TIMETABLE of the RFP (Page 2R1)**
- 4. Revised Section IV B: PROPOSAL PACKAGE CONTENTS ("CHECKLIST"), Page 9R1**
- 5a. Doing Business Data Form – Standard (Proposers & Awardees)**
- 5b. Doing Business Vendor Q & A**
- 6. Response to Questions from Pre-Proposal Conference.**
- 7. Sign-In sheet from May 16, 2008 Pre-Proposal Conference**
- 8. Acknowledgement Receipt**

*Note: Addendum #3 responding to the remaining questions will be issued by Thursday May 22, 2008*

**DESIGN, CONSTRUCTION AND CONSTRUCTION SUPPORT SERVICES  
FOR THE REHABILITATION OF THE ST. GEORGE  
STATEN ISLAND FERRY TERMINAL RAMPS  
BIN'S 2270180, 2269770, 2269780, 2269730, 2269740, 2269750, 2269790, 2270170, 2269760  
BOROUGH OF STATEN ISLAND**

**CONTRACT NO.: HBR1217  
PIN: 84108SIBR330**

**ADDENDUM No. 2  
May 20, 2008**

REFER TO: REQUEST FOR PROPOSALS, TITLE (COVER) SHEET  
Delete the Title (Cover) Sheet (RFP) in its entirety and

**REPLACE: With the Revised Title (Cover) Sheet issued through this Addendum #2.**

REFER TO: REQUEST FOR PROPOSALS, SECTION I – TIMETABLE, Page 2  
Delete the SECTION I – TIMETABLE, Page 2 in its entirety and

**REPLACE: With Revised Section I, Page 2R1 issued through this Addendum #2.**

REFER TO: REQUEST FOR PROPOSALS, SECTION IV B:  
PROPOSAL PACKAGE CONTENTS ("CHECKLIST") Page 9  
Delete the SECTION IV B, Page 9 in its entirety and

**REPLACE: With Revised Section IV B, Page 9R1 issued through this Addendum #2.**

**Michael R. Bloomberg**  
Mayor

The City of New York  
Department of Transportation  
Division of Bridges

**Janette Sadik-Khan**  
Commissioner

## REQUEST FOR PROPOSALS

FOR

**DESIGN, CONSTRUCTION AND CONSTRUCTION SUPPORT SERVICES**

**FOR THE REHABILITATION OF THE ST. GEORGE  
STATEN ISLAND FERRY TERMINAL RAMPS**

**BIN'S 2270180, 2269770, 2269780, 2269730, 2269740, 2269750, 2269790, 2270170, 2269760**

**BOROUGH OF STATEN ISLAND**

**CONTRACT NO.: HBR1217**

**PIN: 84108SIBR330**

**RELEASE DATE OF THE RFP: May 7, 2008**

### **ANTICIPATED CONTRACT TERM:**

- 1. Anticipated Time Required for Completion of Design-Build Services:** To be identified by the proposer, not to exceed 1,460 consecutive calendar days (CCDs) from the date of written Notice to Proceed to the date of contract close-out
- 2. Anticipated Period of Construction Term:** To be identified by the proposer, not to exceed 1,095 consecutive calendar days (CCDs) from the date of site mobilization to the date of contract close-out

### **AUTHORIZED AGENCY CONTACT PERSON**

Proposers are advised that the Authorized Agency Contact Person for all matters concerning this Request for Proposals is:

**Junaid Syed, P.E.**  
Deputy Agency Chief Contracting Officer (DACCO)  
40 Worth Street, 12<sup>th</sup> Floor  
New York, NY 10013  
Telephone: (212) 442-1938  
Fax: (212) 442-7449

## SECTION I - TIMETABLE

### A. Release Date of the Request for Proposals: **May 7, 2008**

All questions and requests for additional information concerning this Request for Proposals should be directed to **Junaid Syed, P.E.**, Deputy Agency Chief Contracting Officer, the Authorized Agency Contact Person at:

Telephone: (212) 442-1938

Fax: (212) 442-7449

Email: [jsyed@dot.nyc.gov](mailto:jsyed@dot.nyc.gov)

Proposers should submit in writing to Junaid Syed, P.E. all questions arising out of the pre-proposal conference no later than **TBD**. The Agency may be unable to respond to questions received after that date.

### B. Pre-Proposal Conference:

**Date:** **May 16, 2008**

**Time:** **10:30 AM**

**Location:** **40 Worth Street, 8<sup>th</sup> Floor, Room 814, New York New York 10013**

Attendance by proposers is optional but recommended by the Agency. All questions and requests for additional information concerning the pre-proposal conference should be directed to the Authorized Agency Contact Person

### C. Proposal Due Date and Time and Location:

- Technical Proposal (Open to all proposers)

**Date:** **June 3, 2008**

**Time:** **2:00 PM**

**Location:** **NYCDOT Contract Section, 40 Worth Street,  
8<sup>th</sup> Floor, Room 824 A, New York, NY**

**Proposals should be hand delivered to NYCDOT Contract Section located at 40 Worth Street, 8<sup>th</sup> Floor, Room 824A, New York, New York 10013, between the hours of 9am-2pm only.**

E-mailed or faxed proposals will not be accepted by the Agency.

**Proposals received at this Location after the Proposal Due Date and Time are late and shall not be accepted by the Agency, except as provided under New York City's Procurement Policy Board Rules.**

The Agency will consider requests made to the Authorized Agency Contact Person to extend the Proposal Due Date and Time prescribed above. However, unless the agency issues a written addendum to this RFP that extends the Proposal Due Date and Time for all proposers, the Proposal Due Date and Time prescribed above shall remain in effect.

**B. PROPOSAL PACKAGE CONTENTS (“CHECKLIST”)**

**STEP I. TECHNICAL PROPOSAL PACKAGE CONTENTS (“CHECKLIST”)**

Proposers should utilize this section as a “checklist” to assure completeness prior to submitting their proposal to the Department.

A sealed inner envelope labeled “Technical Proposal” containing one original set and the stated number (in the parentheses, if any) of duplicate sets of the documents listed below in the following order:

- Proposal Cover Letter Form (**Attachment A**)                      **Submit ONLY one (1) Original**
- Technical Proposal:** Narrative and any drawings the proposer may deem appropriate in response to the guidelines of Appendix B. Proposers are to submit, at a minimum and as part of their proposals, plan elevation, cross section and MPT staging drawings. Proposers may also submit other drawings that they deem pertinent to convey the specifics of their proposals (6 copies).                      **Submit One (1) Original and Four (4) Copies**
- Form 1    **Submit One (1) Original and Four (4) Copies**
- Acknowledgment of Addenda (Appendix C)                              **Submit One (1) Original and Four (4) Copies**
- Tax Affirmation (Appendix D)    **Submit One (1) Original and Four (4) Copies**
- SF330 – Standard Form    **Submit One (1) Original and Four (4) Copies**
  
- Local Law 34 – “Doing Business Data Form

A Doing Business Data Form Packet has been supplied with this Request for Proposals (Attachment G) and should be fully completed and **ONLY one (1) original set** should be submitted in a separate sealed envelope with the Technical Proposal package.

A sealed outer envelope, enclosing the sealed inner envelope:

**Address all packages, outer envelopes or wrappers as follows:**

Proposer's Name	NYCDOT Contract Section
Address	40 Worth Street
	8th Floor, Room 824A
	New York, New York 10013
PIN No. 84108SIBR330	CONTRACT NO. HBR1217
<b>DESIGN, CONSTRUCTION AND CONSTRUCTION SUPPORT SERVICES FOR THE REHABILITATION OF THE ST. GEORGE STATEN ISLAND FERRY TERMINAL RAMPS</b>	
BOROUGH OF STATEN ISLAND	
PROPOSAL SUBMISSION DEADLINE IS <b>May 28, 2008</b>	
NO LATER THAN 2:00 PM	

**STEP II Price Proposal Package Contents (“Checklist”)**

The package should be sealed in a manner similar to the Technical Proposal Package and contain the items identified in Appendix E, as follows:

**Submit ONLY one (1) Original Set of the documents listed below:**  
**(Applicable to ONLY to Shortlisted Proposers)**

- Price Proposal – Section 1.02, Book 1 of 2 of the RFP
- Exhibit C – (Book 2 of 2) Progress Payment Schedule
- Acknowledgement of Addenda (Appendix F)
- Performance Outcome Measures and Financial Incentives and/or Disincentives
- 6T – DBE Participation
- Vendex Requirements: DOT requests that each proposer (including their subconsultants) submit proof of filing of the appropriate VENDEX Questionnaires. In addition, each short listed proposer should submit a Confirmation of Vendex Compliance with its price proposal. (Section VII, Attachment G). A form for this confirmation is set forth in the RFP.



# Doing Business Data Form

To be completed by the City Agency prior to distribution	
Agency: _____	Transaction ID: _____
<b>Check One:</b> <input type="checkbox"/> Proposal <input type="checkbox"/> Award	<b>Transaction Type (check one):</b> <input type="checkbox"/> Concession <input type="checkbox"/> Contract <input type="checkbox"/> Economic Development Agreement <input type="checkbox"/> Franchise <input type="checkbox"/> Grant <input type="checkbox"/> Pension Investment Contract

Any entity receiving, applying for or proposing on an award or agreement must complete a Doing Business Data Form (see Q&A sheet for more information). Please either type responses directly into this fillable form or print answers by hand in black ink, and be sure to fill out the certification box on the last page. **Submission of a complete and accurate form is required for a proposal to be considered responsive or for any entity to receive an award or enter into an agreement.**

This Data Form requires information to be provided on principal officers, owners and senior managers. The name, employer and title of each person identified on the Data Form will be included in a public database of people who do business with the City of New York; no other information reported on this form will be disclosed to the public. **This Data Form is not related to the City's VENDEX requirements.**

**Please return the completed Data Form to the City Agency that supplied it.** Please contact the Doing Business Accountability Project at [DoingBusiness@cityhall.nyc.gov](mailto:DoingBusiness@cityhall.nyc.gov) or 212-788-8104 with any questions regarding this Data Form. Thank you for your cooperation.

## Section 1: Entity Information

Entity Name: \_\_\_\_\_

Entity EIN/TIN: \_\_\_\_\_

### **Entity Filing Status (select one):**

- Entity has never completed a Doing Business Data Form. *Fill out the entire form.*
- Change from previous Data Form dated \_\_\_\_\_. *Fill out only those sections that have changed, and indicate the name of the persons who no longer hold positions with the entity.*
- No Change from previous Data Form dated \_\_\_\_\_. *Skip to the bottom of the last page.*

Entity is a Non-Profit:     Yes     No

Entity Type:     Corporation (any type)     Joint Venture     LLC     Partnership (any type)  
 Sole Proprietor     Other (specify): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone : \_\_\_\_\_ Fax : \_\_\_\_\_

E-mail: \_\_\_\_\_

Provide your e-mail address and/or fax number in order to receive notices regarding this form by e-mail or fax.

