

ADDENDUM #1

New York City Department of Transportation

**Engineering Services Agreement (ESA) for Engineering, Design
And Inspection Services for ITS Related and Planning Projects Citywide
PIN's 84110MBTR470 & 84110MBTR477**

E-PIN: 84110M0005

55 Water Street, Ground Floor New York, NY 10041

Attach to Contract Document

This Addendum is Hereby Made Part of the Contract Documents

NOTE:

Attached please find:

- 1. Addendum #1**
- 2. Questions and Answers**
- 3. Form 4T-R**
- 4. Form 1T-R**
- 5. Pre-Proposal Sign-In Sheets**
- 6. Acknowledgement Receipt of Addendum #1**

NO FURTHER TEXT ON THIS PAGE

ADDENDUM #1

New York City Department of Transportation

**Engineering Services Agreement (ESA) for Engineering, Design
And Inspection Services for ITS Related and Planning Projects Citywide
PIN's 84110MBTR470 & 84110MBTR477**

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1. DELETE: Page 4T in its entirety from the RFP.

REPLACE: With page 4T-R attached.

2. DELETE: Form 1T in its entirety from the RFP.

REPLACE: With Form 1T-R attached.

Questions and Answers:

Q1. Is this the first time that DOT has done this type of project?

A1. No, it is not the first time that DOT has done this type of project.

Q2. Who are the consultants that now have the contracts?

A2. The prime consultants on the existing ESA contracts are GPI and JHK/Urbitran (JV).

Q3. How many will be awarded the contracts?

A3. Two contracts will be awarded from this RFP. Refer to page 8 of the RFP.

Q4. Can you provide us with what software services that will be required?

A4. There are various software programs that we use. For example for ITS applications, we use Database Management program, Signal Control, video management etc., The software programs we use for Traffic Management studies are traffic simulation program and AutoCAD.

Q5. Regarding operation software, are there any software that you would need to have modified?

A5. At this time we do not have a complete listing of all software programs that will be modified. But we may propose work assignments related to the software programs mentioned above in A4.

Q6. Are the engineering studies directly related to ITS studies?

A6. Yes, engineering studies can be directly related to ITS studies, but not limited to because DOT will have various traffic studies including traffic impact studies.

Q7. When do you expect to have the short listed nominees return for oral presentations?

A7. DOT anticipates oral presentations by the end of January, 2011.

Q8. Do you have topics for future projects and can we suggest any in our proposal?

A8. The proposing consultants are advised to submit their proposals in accordance with the requirements of the RFP.

Q9. Will we get copies of the attendance sheets?

A9. Yes, the attendance sheets will be attached to addendum #1.

Q10. Will the addendum be sent out to all?

A10. Addendum #1 will be posted online on the DOT web page and it will be sent to only those consultants who downloaded the RFP or picked up a hard copy of the RFP from the DOT bid window.

Q11. Do you require the SF330 form from the prime only, or for the prime and each subconsultant?

A11. Completed SF330 forms are required for both the Prime and subconsultant.

Q12. Kindly forward the sign-in list and questions/answers from today's Pre-Proposal conference

A12. Please see A9 above.

Q13. What software programs are currently being utilized by the DOT for traffic signal operations?

A13. DOT is currently utilizing the following software programs but not limited to:

NYC VTCS (Vehicular Traffic Communication System)

NYC TCS (Traffic Control System)

NYC ACDSS (Adaptive Control Decision Support System)

Q14. What traffic simulation modeling programs are DOT approved?

A14. DOT uses the following but not limited to:

**Aimsum simulation program
Syncro simulation program**

Q15. Does the DOT have any concepts developed for pilot projects?

A15. A sample of ITS projects that have been considered in the past are deployment of ITS components on our highway or local street network. This would include design and deployment of video surveillance, vehicle detection technology, Variable message signs, highway advisory radio, Central video management, Central vehicle data management, central communication integration, and field to center communication design and deployment, etc.

A sample of Traffic Study is environmental traffic impact studies and project construction traffic impact studies, etc

Q16. Does the DOT share information in real-time with any other transportation agencies?

A16. Yes, DOT shares traffic condition information and video transmitted to agencies in NYC and the NYC region.

Q17. Who are the two incumbents firms (prime and subs) for the current contracts?

A17. Please see A2 above.

Q18. Would you please provide guidance regarding Forms 4T, 4T1, and 4T2. We assume that for purposes of this submission no information is required for Form 4T and 4T2, i.e., hours and expenses respectively, and that hours and expenses will be submitted on a task basis once the winning teams have been selected. We also assume that we are to provide average rates for each job title, overhead rate, and profit on Form 4T1; and hours are not required.

A18. Form 4T is only for the purposes of indicating the job titles anticipated to be utilized in this contract for the anticipated work to be performed. See attached revised form 4T.

The proposing firms will provide average hourly rates on column 2 for the work to be performed for each of the job titles provided on Form 4T1. Additionally the proposing firms are required to provide interim overhead factor, profit factor, and interim multiplier as explained on form 4T1 of the RFP.

Q19. Does a Prime consultant need to submit the following forms: Attachment F. Confirmations of Vendex Compliance, Buy America Certification, Disclosure of Lobbying Activities, Certification of Contractor Regarding Debarment, suspension and other responsibility matters, Prompt payment affidavit, and NYCDOT DBE Schedule of Utilizations?

Q19. Yes. The Prime consultant needs to submit all of the forms above.

Q20. Does each sub-consultant need to submit the following forms: SF330, Average attrition rate for past 3 calendar years, NYCDOT Current Workload Disclosure, Doing Business Data Form, Performance Outcome Measures and Related Financial Incentive and/or Disincentive, Attachment F. Confirmations of Vendex Compliance, Buy America Certification, Disclosure of Lobbying Activities, Certification of Contractor Regarding Debarment, suspension and other responsibility matters, and Prompt payment affidavit?

A20. Yes. The sub-consultants need to submit all forms except the Doing Business Data Form, Buy America Certification, Disclosure of Lobbying Activities, Certification of Contractor Regarding Debarment, and Prompt payment affidavit. The Performance Outcome Measures and Related Financial Incentive and/or Disincentive Form is optional.

Q21. Can we include resumes only once in the Component 2, Section 2T, Proposed Staff (resumes/experience) and use a statement such as "please refer to Component 2, Section 2T for resumes in SF 330 Section E resumes?

A21. Attachments shall be included as requested in the RFP in respective locations and respective forms.

Q22. Page 5 of the RFP states that the four proposal components should each be bound in a 8 ½ x 11 plastic spiral binding. Is it acceptable to the NYC DOT if a given component is submitted in a plastic spiral binding or a 3-ring binder?

A22. Yes. Three (3) ring binders are acceptable. All bidders must submit 6 copies of their technical proposals as indicated on page 7 of the RFP.

Q23. On Page 5 at the end of the first paragraph it states "Pages should be paginated". Does this mean that all pages must have page numbers, including the SF 330?

A23. Yes. It is preferred that all pages have page numbers.

Q24. On the Form 1T, Item 3, should the word "form's" be "firm's"?

A24. Yes. The word should be "firm's". See the Revised Form 1T attached.

Q25. With reference to Form 4T-1, Labor Cost Proposal, are there any minimum ASCE or NICET Levels associated with the given titles, or should each firm identify ASCE or NICET grade associated with each title for which they are proposing an average rate?

A25. Proposing firms should identify ASCE or NICET, PE and other grades associated with each title for which they are proposing an average rate.

Q26. Please confirm that the FHWA forms are required to be submitted by only the prime consultant at this time?

A26. Yes, completed FHWA forms are required to be submitted only by the prime consultant.

Q27. Does the Buy America Certification, Disclosure of Lobbying Activities, Certification of Contractor Regarding Debarment & Certification of Sub-Contractor/Supplier Regarding Debarment forms have to be submitted by both prime and sub-consultants at this time?

A27. Please see A19 & A20 above.

THE CITY OF NEW YORK
DEPARTMENT OF TRANSPORTATION
DIVISION OF TRAFFIC OPERATIONS

ACKNOWLEDGEMENT RECEIPT OF ADDENDUM #1

**Engineering Services Agreement for Engineering, Design and
Inspection Services Citywide for ITS Related and Planning Projects**

PIN: 84110MBTR470

PIN: 84110MBTR477

E-PIN: 84110M0005

**Addendum #1
November 26, 2010**

I, _____

(NAME AND TITLE)

A duly authorized representative of

(NAME OF PROPOSERS)

**Acknowledge receipt of Addendum No. 1 dated November 26, 2010 for
PIN: 84110MBTR470 and PIN: 84110MBTR477, for which
proposals will be received by 2:00 P.M. on December 15, 2010**

FORM 4T-R - JOB TITLES PROPOSED

PROJECT NAME: Engineering Service Agreement (ESA) for Design, Inspection Services, Citywide for ITS related and Planning Projects

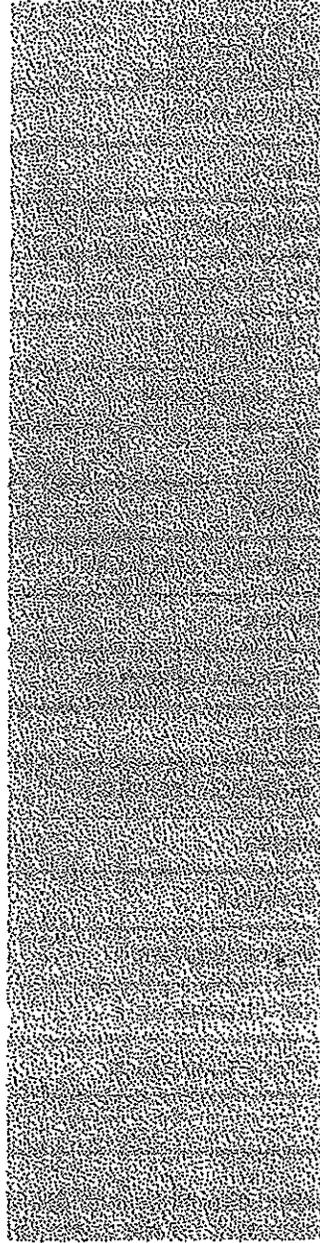
PIN: 84109MBBR470 &
84109MBBR477
E-PIN: 84110M0006

PRIME CONSULTANT: _____
CONSULTANT ON THIS FORM: _____

PROFESSIONAL ENGINEERING/
ARCHITECTURAL SERVICES OTHER/ _____

(COLUMN 1)
JOB TITLES/
ASCE/NICET GRADE

- 1. PROJECT DIRECTOR _____
- 2. PROJECT MANAGER _____
- 3. TECHNICAL EXPERT _____
- 4. PROJECT ENGINEER _____
- 5. SENIOR ENGINEER, I _____
- 6. SENIOR ENGINEER II _____
- 7. ENGINEER I _____
- 8. ENGINEER II _____
- 9. TECHNICIAN I _____
- 10. TECHNICIAN II _____
- 11. CADD Operator, I _____
- 12. CADD Operator, II _____
- 13. TASK LEADER, I _____
- 14. TASK LEADER, II _____
- 15. INSPECTOR, I _____
- 16. TECHNICAL _____
- 17. TECHNICAL TYPIST, I _____
- 18. TECHNICAL TYPIST, II _____
- 19. CITY PLANNER, I _____
- 20. CITY PLANNER, II _____
- 21. CITY PLANNER, III _____



- 1. No salary rate information should be included on this form.
- 2. This form must be completed for the prime and each of the proposed sub-consultants (use additional pages, if necessary)

FORM 4T-R - JOB TITLES PROPOSED

PROJECT NAME: Engineering Service Agreement (ESA) for Engineering, Design & Inspection Services, Citywide for ITS related and Planning Projects

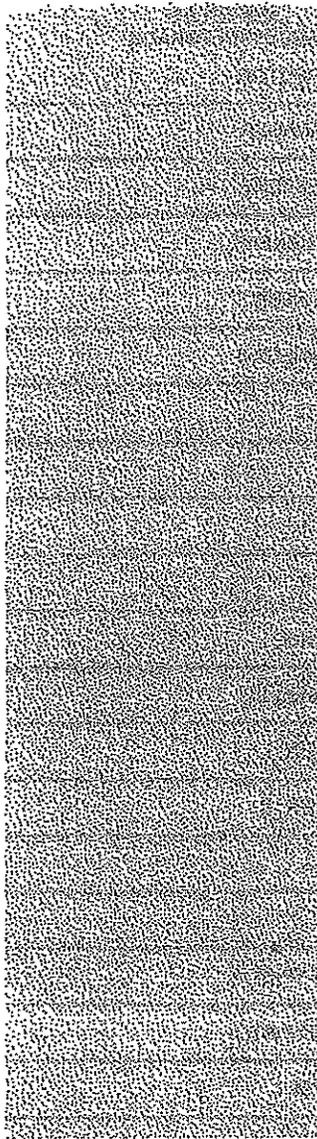
PIN: 84109MBBR470 &
84109MBBR477
E-PIN: 84110M0005

PRIME CONSULTANT: _____

CONSULTANT ON THIS FORM: _____

PROFESSIONAL ENGINEERING/ ARCHITECTURAL SERVICES **OTHER/** _____

(COLUMN 1) JOB TITLES/ ASCE/NICET GRADE	
22.	TRANSPORTATION PLANNER
23.	SAFETY PLANNER
24.	ENVIRONMENTAL PLANNER
25.	TRAFFIC/TRANS. ENGINEER I
26.	TRAFFIC/TRANS. ENGINEER II
27.	TRAFFIC/TRANS. ENGINEER III
28.	DATA MANAGER
29.	SYSTEMS ANALYST
30.	COMMUNITY OUTREACH SPECIALIST
31.	TECHNICAL WRITER
32.	COMMUNITY OUTREACH SPECIALIST
33.	TECHNICAL WRITER
34.	COMMUNITY OUTREACH SPECIALIST
35.	TECHNICAL WRITER
36.	GRAPHICS SPECIALIST
37.	SECRETARY/OFFICE MANAGER, I
38.	SECRETARY/OFFICE MANAGER, II
39.	SECRETARY/OFFICE MANAGER, III



1. No salary rate information should be included on this form.
2. This form must be completed for the prime and each of the proposed sub-consultants (use additional pages, if necessary)

FORM 1T-R

QUALITY & RELEVANCE OF PRIOR EXPERIENCE
(FIRM IN GENERAL)

PIN: 84110MBTR470 &
84110MBTR477
E-PIN: 84110M0005

PROJECT NAME: Engineering Service Agreement (ESA) for
Engineering, Design and Inspection
Services Citywide for ITS Related & other
Projects

CONTRACT NO.: _____ CONSULTANT: _____

- PROFESSIONAL ENGINEERING/
ARCHITECTURAL SERVICES
- OTHER/ _____

DESCRIBE

QUALITY & RELEVANCE OF PRIOR EXPERIENCE – (FIRM IN GENERAL)

- 1) Proposer will include relevant experience in ITS/Traffic Engineering Design and Other Related Services work in the last five (5) years. Proposer should consider work with City, State, and Federal agencies and prior work over railroad, and demonstrated ability to complete these jobs in a timely fashion.
- 2) List all current and prior projects completed within the last five (5) years for Design and Other Related Services. Specifically identify whether any of those projects involved a scope similar to the referenced contract. For each project, provide the following information:
 - Description/Name of Project
 - Dollar Value of Project
 - Contract Term
 - Contract Status
 - Owner/Client
 - Owner Project Manager
 - Telephone No.
 - Email

NYCDOT reserves the right to request data to verify information provided above.

- 3) Provide a discussion on the firm's ability to retain its employees. Complete the attrition chart below:

Average attrition rate for past 3 calendar years:

Total number of technical employees as of August 1 st of last year	_____ . (a)
Number of technical employees who left firm during last calendar year	_____ . (b)
Total number of technical employees as of August 1 st of previous cal. year	_____ . (c)
Number of technical employees who left firm during previous calendar year	_____ . (d)
Total number of technical employees as of August 1 st of 2 nd previous cal. Year	_____ . (e)
Number of technical employees who left firm during 2 nd previous calendar year	_____ . (f)

b/a = ____ (g) d/c = ____ (h) f/e = ____ (i)

Average attrition rate = (g+h+i) / 3 = ____.

NYCDOT reserves the right to request data to verify information provided in the attrition table.

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84110MBTR470 & 84110MBTR477
Pre-Proposal Conference
November 17, 2010 @ 2:00 PM

Representative	Company	Telephone number	Fax Number	E-Mail Address
KANUSA NEGAD KIMLEY-HORN	KIMLEY-HORN	(1) 606-839-4666	(1) 212 964-4290	kanush.negad@kimley-horn.com
ABID ANSARI	LIR ENGINEERS INC	(516) 214-8117	(516) 938-4368	ANSARIA@LIR0.com
MARK LITTON	PARCOSS	(202) 266-8457	(202) 266-8536	MARK.LITTON@PARCOSS.COM
MARGIE DOHERTY	GIRASOL'S DEPOSITO & KOROCE	(1) 716 222-4522	(1) 516 222 4572	MDOHERTY@GIRASOL.COM
URS	URS	(1) 631 617 5655 x225	(1) 631 617 5649	URS@URS.COM
SATYA MOTHUSWAMY	KLD	(631) 619 x 5650 x216	(631) 617 5649	SATYA@KIDCOMPANIES.COM
Michael Monkleone	URS	(214) 946-0373	(214) 760-0385	michael_monkleone@URS.COM
John Kovar	Louis Berger Group	(979) 407-1625	(979) 267-6468	JKovar@louisberger.com
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Representative	Company	Telephone number	Fax Number	E-Mail Address
Arnold Bloch	HSJ	(917) 334-0488	(917) 334-1068	abloch@hshj.com
Keith Mullins	Gannett Fleming	(215) 557-0106	(215) 557-0357	kmullins@gfnet.com
Fred Hassel	Gannett Fleming	(212) 967-9833	(212) 268-6684	fhassel@gfnet.com
Lou Riccio	ORCON ORC Construction	(917) 576-3147	(917) 873-7011	Lriccio@orcon.com
Jerome Gluck	AECom	(212) 973-2962	(212) 972-0832	Jerome.gluck@ae.com
Arnold Rubenstein	M+S Engineering	(718) 525-5500 x23	(718) 228-8411	arnrub@mseng.com
Tim Brennan	Hibernia Environmental	(516) 248-1010	(516) 248-9018	tbrennan@hiberniagroup.com
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Representative	Company	Telephone number	Fax Number	E-Mail Address
Howard Chynsky	Haks	(62) 747-1997 x523	(22) 747-1960	hchynsky@haks.net
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Bin Yuen	Wiley Engineering	(631) 724-4777	(631) 724-4808	byuen@wileyengineering.com
MARTY TARD	ENF-WONG, TARD & ASSOS.	(212) 616-4978	(212) 695-9881	mtard@enfwongtard.com
MAYER HOES	GREENMAN - PEDERSEN, INC	(631) 761-7257	(631) 422-3479	MAYER@SPINET.COM
Steven Scallaci	STV INC.	(212) 614-7624	(212) 529-5237	STEVEN.SCALLACI@STVIN.C.COM
Dominick Minnici	STV, INC	(631) 314-6358	(72) 597-7987	dominick-minnici@stvinc.com
Habib Shamshood	Stantec	(48) 505-5856	(48)	habib.shamshood@stantec.com
Shayla Saffra	Ewell W. Binley PC	(212) 695-7047 ()	(212) 695-7049 ()	ksaffra@ewwpc.com
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Representative	Company	Telephone number	Fax Number	E-Mail Address
Lynda Reardon	THE RBA GROUP	() 212 744 8090	() 212 633 1205	lyrardon@rbagroup.com
Shehzad Khan	Afnidi Associates	() 631 465 0786 (TK) 525-5500	() 631 465 0788 (TK) 228-8411	skhan@afnidiaassociates.com
Paisuca Ward	MJ Engineers	() 609 809-9578	() 609 809-9550	pwward@mjenr.com
Donna Freudenrich	Michael Baker Corp	() 212 354-5339	() 212 354-8521	dfreudenrich@mbacker.com
Muhammad Tohar	SI Engineering	() 212 465 5249	() 212 465-5595	mt@siworld.com
John Chew	PB	() 416 753-4734	() 732 792-6013	john.chew@pbworld.com
Victor Beaulin	PBS Engineering	() 612 383-4397	() 612 383 4899	vbeaulin@pbsengineering.net
Oscar Walters	Salmon & Walters PC	()	()	owalters@salmoneng.com
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Representative	Company	Telephone number	Fax Number	E-Mail Address
Brendan Smith	B. Thayer Associates	(56) 364-0660	(50) 364-0668	Bsmith@bthayer associates.com
Simon Smith	IBI Group	() 646 724 8912	()	Simon.Smith @ibigroup.com
Gregory Del Rio	Jacobs	(92) 944-2000	(92) 302-4665	gregory.delrio@jacobs.com
Matthew Ficara	Jacobs	(22) 944-2000	(22) 302-4645	matthew.ficara@jacobs.com
JOHNSON ESTHO	Int'l Design Svc.	(20) 402-4220 917-796-8684	(70) 525-0370	Johnson.Esth@idsengineers.com
Sue Bayat	Entech	(60) 722-0000	(00) 785-8018	sbayat@entech-PC.com
Tony Augustin	DECOR Transportation	(22) 607-4150 (34) 703-5325	()	tony.augustin@decor.com
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Representative	Company	Telephone number	Fax Number	E-Mail Address
Ira Quist	URS	(214) 946-0398	()	ira_quist@urscorp.com
Jyoti Dutt	MACONPACE INC	(609) 587-8669	(609) 587-8670	macompac@att.net
NIRMAH DUTTA	MACONPACE, INC.	(609) 587-8669	(609) 587-8670	macompac@att.net
BILL BLANCHARD	DUNN	(531) 241-4121	(531) 589-6387	tblanchard@dunm-p.com
Tanner Hickey	E.L. Froy	(214) 625-7047	(214) 625-7049	tfroy@elfr.com
NICOLA BAKER	HDR	(920) 512-6137	(920) 512-6100	nicola_baker@hdrinc.com
Don Toke	HDR	(919) 943-2025	()	donald.toke@hdrinc.com
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Representative	Company	Telephone number	Fax Number	E-Mail Address
BABU VEEREGOWDA	ENG-WORLD ASSOC TAVES & ASSOC	() 212 542-5010	() 212 695 9851	bveeregowda@eng-world.com
Dario Saravia	PBS Engineering & Associates	() 609-903-2840	() -	dario.saravia@pbsengineering.com
Susan Perom	THE PBA Group	() 212 741-8040	() 512 633-1205	sperom@pbagroup.com
John Miller	Deuberry	() 646 434 3359	() 212 685 2340	JMiller@Deuberry.com
Raf Martinez	SHK Engineering, P.C.	() 212 629-8380	() 212 629-8242	rafa@shkeng.com
Jingcheng Wu	JHK Engineering, P.C.	() 212 629-8380	() 212 629-8242	jingcheng.wu@transloc.com
Katherine Doffy	WSP SELLS	() 914 747-1120	() 914 747-1956	katherine.doffy@wspells.com
Vaughn Swanson	K SE	() 212 616-2659	() 212 616 3060	vswanson@ksey.com
Jeff Smithline	SAN SCHWARTZ ENG	() 212 598-9010	() -	jsmithline@schwartzeng.com
TABBY LEVY	KSENG/NETS	() 913 623-2999	() 913 242-2955	tlevy@kseng.com
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THE CITY OF NEW YORK
DEPARTMENT OF TRANSPORTATION
DIVISION OF TRAFFIC OPERATIONS

ACKNOWLEDGEMENT RECEIPT OF ADDENDUM #1

**Engineering Services Agreement for Engineering, Design and
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E-PIN: 84110M0005

**Addendum #1
November 26, 2010**

I, _____
(NAME AND TITLE)

A duly authorized representative of
(NAME OF PROPOSERS)

**Acknowledge receipt of Addendum No. 1 dated November 26, 2010 for
PIN: 84110MBTR470 and PIN: 84110MBTR477, for which
proposals will be received by 2:00 P.M. on December 15, 2010**