

Attach to Contract Document

New York City Department of Transportation  
Division of Bridges  
Office of Consultant Programs

Total Design and Construction Support Services for  
Component Rehabilitation of 9 Bridges, Citywide  
Contract HBCR02B  
Pin: 84110MBBR479

<u>Location</u>	<u>Bin.No</u>
Houston St. Ramp to FDR / Relief	2-23204-B
Southern Blvd. / CSX TRANS-PT MORRIS	2-24108-0
Sackett Street / BQE	2-23037-0
49 <sup>th</sup> Street / GCP	2-23089-0
East 149 <sup>th</sup> Street / AMTRAK-CSX	2-24112-9
Union Port Road / AMTRAK-CSX	2-24133-0
Bronx Blvd. S.B. / Bronx River	2-24207-1
Bronx Blvd. N.B. / Bronx River	2-24207-2
Arthur Kill Road / SIRT South Shore	2-24924-0

Addendum #1  
April 29, 2010

**Please be advised NO further questions will be entertained on this procurement**

**This Addendum Is Hereby Made Part of the Contract Documents**

**NOTE:**

Attached please find:

1. Addendum No. 1
2. Responses to Questions raised to Agency
3. Request for Proposal, Section IV  
B. Proposal Package Contents ("Checklist"):  
Replace page 7 with page 7- R
4. Request for Proposal Section VII,  
Attachment A: Pages SR-12 and SR-13 Items 15a & 15b  
Replace Pages SR-12 & SR-13 in its entirety with Pages SR-12R & SR-13R
5. Acknowledgement Receipt Of Addendum #1

**Total Design and Construction Support Services for  
Component Rehabilitation of 9 Bridges, Citywide  
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**Questions & Answers:**

Q1.

Reading through the RFP and packaging requirements (RFP pages 5 and 6) it appears that there is a Cost component and a Technical component. The Cost component seems to include Forms 4T2, 4T2, and possibly 4T3. The Technical component is not explicitly stated, but I'm assuming it includes the Procedural Forms (Forms 1P, 2P and 3), the Proposal forms (Forms 1T, 2T, 3T, 4T and 5T), the separately sealed Subcontractor Utilization form, and the separately sealed Local Law 34 Doing Business Data Form. Please correct me if any of this is wrong.

On the Checklist for RFP (p. 7), however, everything, including the Cost Proposal, appears to be part of the Technical proposal. This is where I got confused. By "Technical Proposal" do you mean the entire submission? Or, is the Technical Proposal a separate entity from the Cost Proposal, both of which are part of the complete submission.

A1.

**REFER TO: Request for Proposal, Page 7, Section IV  
B. Proposal Package Contents (Checklist)**

**DELETE: Page 7 in its entirety**

**REPLACE: Page 7 in its entirety with page 7-R**

Q2.

I would like to clarify one statement on SR-30, item 10 which stated "The city shall retain 5% for consultant's partial payment". I would like to know if this 5% is applied to both Labor and out-of-pocket. Or just for the labor only.

A2.

**It applies to both, labor & out-of-pocket (total invoice amount) expenses.**

Q3.

The general description of work (Section VII, page 1, item IB) refers to 3 alternatives. However, the specific requirements section refers to 6 alternatives (page SR-12, items 15a). Can you clarify?

**A3.**

**The consultant is required to submit only three (3) alternatives in this contract.**

**REFER TO: Request for Proposal  
Section VII, Attachment A: Pages SR-12 and SR-13 Items 15a & 15b**

**DELETE: Pages SR-12 and SR-13 in its entirety and**

**REPLACE: Pages SR-12 and SR-13 in its entirety with Pages SR-12R and SR-13R  
(Attached)**

Q4.

Page SR-2 refers to the 2/10 revision of BRPR procedures. Can you make this available to the consultant?

**A4.**

**Please refer to Section VII Attachment A after page GR-3 of the proposed Contractual Agreement.**

**B. Proposal Package Contents (“Checklist”)**

**CHECKLIST FOR RFP**

**The Proposal Packet should contain the following materials. Proposers should utilize this section as a checklist to ensure completeness prior to submitting their proposal to the Agency.**

**1. COMPONENT 1** Submit one (1) original set  
***(To be submitted in a separate sealed envelope along with the Technical Proposal)***

- 1P Proposal Cover Letter
- 2P Acknowledgment of Addenda
- 3P Affirmation Form

**2. COMPONENT 2A** (Technical Proposal) – Submit one (1) original and four (4) copies  
***(To be submitted in a separate sealed envelope)***

- 1T Quality and Relevance of Prior Experience (Firm in General)
- 2T Proposed Staff (Resumes)/Experience
- 3T Overall Project Understanding & Approach
- 4T Job Titles and Hours Proposed
- 5T NYCDOT Workload Disclosure (2 pgs.)

**3. COMPONENT 2B-** Submit ONLY one (1) original set  
***(To be submitted in a separate sealed envelope along with the Technical Proposal)***

- SCHEDULE B SUBCONTRACTOR UTILIZATION PLAN

**4. COMPONENT 3: COST PROPOSAL** – Submit ONLY one (1) original set  
***(To be submitted in a separate sealed envelope along with the Technical Proposal)***

**COST PROPOSAL**

- 4T-1 Labor Cost Proposal
- 4T-2 Cost Proposal Summary
- 4T-3 Performance Outcome Measures and Financial Incentives and/or Disincentives

**5. COMPONENT 4: LOCAL LAW 34 –“Doing Business Data Form”-** Submit ONLY one (1) original set  
***(To be submitted in a separate sealed envelope along with the Technical Proposal)***

- Doing Business Data Form

### 13) Plans and Sections

### 14) Land Use Assessment

The Consultant shall perform the following so that he/she can make a determination as to whether temporary and/or permanent easements and/or acquisitions and/or a ULURP (Uniform Land Use Review Procedure) process will be required for construction (including staging and access) and maintenance purposes; as well as identify any existing encroachments.

- a) The collection, research and review of all pertinent data (existing and legal grades, mapped R.O.W. lines, etc.) relative to the project, as well as to the map change, the limits of which may extend beyond the limits of the project.
- b) The obtaining of supplemental survey information, as required.
- c) Last owner title search of parcels adjacent to bridge and approaches, and if ULURP is deemed necessary, of all properties within the limits of the map change (i.e. alignment, grades, easements). For publicly-owned parcels, the Consultant shall determine agency management and ownership jurisdiction.
- d) For publicly-owned parcels, the Consultant shall determine whether a Section 4f Evaluation is required (see FHWA Technical Advisory T 6640.8A). If required, the Consultant shall follow the requirements as outlined in this advisory.
- e) Preparation of a R.O.W. plans (strip map) showing legally adopted street lines as documented on final section and/or the latest alteration maps. Existing topography, property line monumentation, and baselines shall be tied to the bridge elements and this shall be shown on the R.O.W plan together with the correct location of the existing property lines and highway boundaries positioned accurately to a degree in keeping with the map scale. Property owner's names shall be shown together with existing easements and rights of way and total acreages of property. All means of access to the property shall be shown.
- f) The findings of the Land Use Assessment shall be included/discussed in the Bridge Reconstruction Project Report, including the R.O.W. plan.
- g) Preparation of Title Examinations and Reports on all parcels adjacent to bridge and approaches. (Contingency money for this work provided under, Fees and Payments Section III)

### 15) Recommendations, Estimates and Conclusions:

- a) The Consultant shall provide three feasible alternative solutions for rehabilitating / reconstructing / replacing the bridge. All members must be designed to meet the minimum inventory load requirements of each of the aforementioned five vehicular types. The Consultant shall be responsible for investigating the feasibility of obtaining MS23 live loading for each alternative. The Consultant shall discuss the feasibility (advantages and disadvantages) of obtaining MS23 live loading for each alternative. The Consultant shall recommend one of the six alternatives. The Consultant's recommendation shall include/address live load capacity as well.

- b) The Consultant shall provide Itemized estimates for the cost of construction of the six alternative solutions.
- c) The Consultant shall include a discussion of any reports which have been previously prepared on the condition of and/or any recommendations proposed for the bridge.
- d) The Consultant shall indicate the proposed design criteria for each alternative; wherein such criteria shall include, but not be limited to, the following: materials (including grade and type), allowable stresses for new and remaining existing bridge elements.

16) Original Color Photos

17) Video Tape (or DVD equivalent)

a. Draft Bridge Reconstruction Project Report:

The Consultant shall submit three (3) Draft Bridge Reconstruction Project Reports which shall incorporate all of the above items. The Department will coordinate all comments and forward them to the Consultant for implementation/incorporation by the Consultant into the Final BRPR(s).

b. Final Bridge Reconstruction Project Report:

The Consultant shall furnish four (4) copies of the Final Bridge Reconstruction Project Report to the Department for approval as per the Time of Completion Schedules (in the Scope of Services section of this contract). In conjunction with the submission of the Final Documents, the Consultant shall also submit four (4) copies of the Final BRPR to the New York City Department of Records and Information Services, Acquisitions Unit.

### 3. PRELIMINARY PLANS

- a. Upon notice from the Department to proceed with the selection of the reconstruction scheme (not necessarily one presented in the Draft BRPR), the Consultant shall prepare Preliminary Plans, based on the approved scheme for either rehabilitating, reconstructing or replacing the structure. The Preliminary Plans shall show sufficient details to ensure constructability of the proposed scheme, including all existing and proposed utilities, and seismic retrofitting; acquaint affected parties with the project and project components; serve as an instrument for initial approval by affected parties; and serve as a basis for the development of the final Contract Documents. Large scale partial cross sections showing dimensions between utilities and structural members shall be provided for both the existing and proposed conditions. In addition, the Consultant shall provide detailed MPT drawings. The estimated number of drawings in the Preliminary Plans for each of the Project Bridge(s) is specified in the Project Bridge Data Sheet(s); this is not necessarily the maximum number. The Preliminary Plans shall also include a separate detailed Right-of-Way plan and itemized scope of work. The Preliminary Plan submission shall also include an up to date itemized cost estimate.
- b. The Consultant shall submit three (3) sets of the Draft Preliminary Plans to the Department for review. Upon incorporation of all comments received from the Department, the Consultant shall resubmit three (3) sets of the revised Preliminary Plans to the Department for approval.

THE CITY OF NEW YORK  
DEPARTMENT OF TRANSPORTATION  
DIVISION OF BRIDGES

**ACKNOWLEDGEMENT RECEIPT OF ADDENDUM #1**

Total Design and Construction Support Services for  
Component Rehabilitation of 9 Bridges, Citywide  
Pin: 84110MBBR479

**Addendum #1**

TOGETHER WITH ALL WORK INCIDENTAL THERETO

I, \_\_\_\_\_

(NAME AND TITLE)

\_\_\_\_\_

A duly authorized representative of  
(NAME OF PROPOSERS)

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Acknowledge receipt of Addendum No. 1 dated April 29, 2010 for the Contract  
No. HCR02B