



REQUEST FOR PROPOSALS (RFP) FOR UNSUBSIDIZED EXPRESS BUS SERVICE ALONG DESIGNATED ROUTES BETWEEN THE BOROUGH OF MANHATTAN AND LAGUARDIA AND KENNEDY AIRPORTS IN THE BOROUGH OF QUEENS AND BETWEEN THOSE AIRPORTS

Solicitation Number: 84110MBAD507

ADDENDUM ONE

April 26, 2010

Amendments to the RFP:

The Due Date is hereby extended to Monday, May 24, 2010. The time and location of submission are unchanged.

The following amendments are hereby made to the RFP. Added language is underlined. Deleted language is marked with a ~~strikethrough~~.

Section IV – Revenue and Compensation

Fares

The second paragraph is hereby amended to read as follows:

Each proposer shall propose a fare structure, which shall be subject to the approval of the Department, based on its knowledge of the market and competing services, including private buses, taxis, limousines, shuttle services, and transportation operated by MTA New York City Transit (“MTA NYCT”) and the Port Authority. The proposed fare structure may include reduced fares for special populations, including seniors, people with disabilities, children, and students, and other fare programs, such as frequent-rider rates, that the proposer believes will best serve its customers. The Franchisee shall post a complete and up-to-date schedule of fares on all vehicles and on the internet. Changes to ~~the~~ any fare or fare structure during the term of the Franchise shall be subject to the prior written approval of the Department.

The fifth paragraph is hereby amended to read as follows:

The sale of tickets on City sidewalks and from vehicles parked on City streets is prohibited, except that tickets may be sold from the buses operating on the franchise routes. The location and method of ticket sales at the airports are subject to Port Authority approval. DOT reserves the right to disapprove the method or location of ticket sales.

Section VI – Proposal Evaluation and Contract Award Procedures

2. Evaluation Criteria

Paragraph 3 is hereby amended to read as follows:

3. The amount of service proposed as follows:
 - a. Equipment (Section V, A, 5.a.1)
 - b. Vehicle maintenance, including fueling, cleaning, preventive maintenance, repair, and storage services and facilities (Section V, A, 5.b.2)
 - c. Safety related services (Section V, A, 5.c.3)
 - d. Service Schedule (Section V, A, 5.e.5)
 - e. Ancillary services (Section V, A, 5.f.6)

Answers to Written Questions:

Routes, Schedules, and Equipment

Question: Can you describe the “Environmental and Land Use Review” process? Do you know what the typical expense would be for the review?

Answer: The City of New York (the “City”) has determined that the routes and schedule of service described in the RFP do not require environmental or land use review because they are substantially the same as under the current franchise. Substantial changes to the route or significant increases in the schedule of service could require environmental review. In addition, changes to the route could be subject to the Uniform Land Use Review Procedure (“ULURP”). Proposers are advised to consult with a land use attorney if they are considering proposing routes different from those described in the RFP or substantially more frequent service than under the current franchise.

Question: What is the annual mileage?

Answer: The Department of Transportation (“DOT”) does not have that information.

Question: What emission technology is DOT looking to be used to service the contract?

Answer: This is addressed in RFP Section III – Scope of Services, Equipment and Vehicle Standards. The specific type of emission technology will be one of the factors considered in the evaluation of proposals.

Question: How many vehicles must have wheel chair lifts and must be ADA compliant?

Answer: All vehicles must be compliant with the Americans with Disabilities Act, as stated in RFP Section III – Scope of Services, Equipment and Vehicle Standards.

Tickets, Fares and Compensation

Question: The RFP refers to existing and proposed maximum fare levels for the services. Can you outline the procedures for establishing these fares, and the process for future adjustments?

Answer: The maximum one-way fares under the current franchise are listed in the RFP:

Route MQ-1: \$12.00
Route MQ-2: \$15.00
Route Q-53: \$13.00

In accordance with the Authorizing Resolution, the RFP sets a “uniform maximum fare” of \$18 per ride. In addition, the RFP suggests maximum one-way fares for each route as follows:

Route MQ-1: \$14.50
Route MQ-2: \$18.00
Route Q-53: \$15.00

These are suggested maximum one-way fares, and proposers may propose to charge different fares as long as they do not exceed the uniform maximum fare of \$18 per ride. As stated in the RFP, each proposer should propose a fare structure based on its knowledge of the market and competing services providing transportation to the airports. The proposed fare structure may include reduced fares for special populations and other reduced fares.

The uniform maximum fare will be incorporated into the franchise contract between DOT and the selected proposer and will be subject to the approval of the Franchise and Concession Review Committee (“FCRC”). Subsequent changes to the uniform maximum fare will be subject to the approval of DOT and the FCRC. Changes to any other aspect of the fares or fare structure shall be subject to the prior written approval of DOT.

ADDENDUM ONE: RFP FOR AIRPORT BUS SERVICE BETWEEN MANHATTAN, JFK AIRPORT & LGA AIRPORT
Solicitation Number 84110MBAD507
APRIL 26, 2010

Question: In Section IV – Revenue and Compensation, the RFP indicates tickets can't be sold from "Vehicles parked on city streets". Does this include bus drivers selling tickets from their bus?

Answer: See amendment to Section IV (above).

Question: Does "Gross Revenue" include advertising revenue?

Answer: Yes. See pp. 11-12 of the RFP.

Question: Can we get a more detailed breakdown of ridership – such as weekly, monthly, time of day, etc.?

Answer: See attached.

Question: Do you know how many "Commuter Books" were sold by the current bus company?

Answer: DOT does not have this information.

Question: The current franchisee has a "Grand Central Terminal Office." Would that be available to the new franchisee?

Answer: The existing franchisee rents the current ticketing space. That lease/arrangement is not under the jurisdiction of the City of New York.

Question: Is there an assumable location for ticket sales?

Answer: The selected franchisee will be responsible for determining how and where tickets will be sold. DOT reserves the right to disapprove the method or location of ticket sales.

Question: What is the current percent of passenger revenue and advertising revenue paid to the City as franchise fee?

Answer: The current percentage paid to NYC/DOT is 2% of gross revenues from fares, interior advertising and any other source and 5% of exterior advertising revenue.

General

Question: Will the City consider awarding to multiple franchisees to serve different sections of the routes?

Answer: No.

Question: The RFP refers to the subject franchise as 'non-exclusive'; can you provide information on any other authorized services between Manhattan and the airports?

Answer: In accordance with the Authorizing Resolution, the RFP refers to a "non-exclusive franchise." DOT has no current plans to award more than one franchise along the routes described in the RFP. Other transportation providers between Manhattan and the airports include the MTA New York City Transit's subways and buses, the Port Authority of New York and New Jersey's AirTrain, various shuttle services licensed by PANYNJ, taxis and limousines. None of the above is under the jurisdiction of DOT.

Additional Information:

A copy of the attendance sheet from the Pre-proposal Conference held on April 12, 2010, is attached.

DOT intends to issue an additional addendum containing answers to questions asked at and after the Pre-Proposal conference.

Except as modified herein, all terms and conditions of the RFP are unchanged and remain in full force and effect.

Attachment

ATTACHMENT 1

Airport Bus
Pre-proposal Conference

DEPARTMENT OF TRANSPORTATION
 DIVISION OF FRANCHISES

MEETING ATTENDANCE SHEET 55 WATER STREET, 9th FLOOR

Subject of Meeting: *Pre-proposal Conference*

Name	Agency	Office Telephone	Cell Phone	Today's date	Email Address
<i>Carole Lajeunesse</i>	<i>Peter Pan Franchises</i>	<i>413-781-2900</i>	<i>860-778-9885</i>	<i>April 12, 2010</i>	<i>clajeunesse@peterpanbus.com</i>
<i>Mike Sheaff</i>	<i>Peter Pan bus</i>	<i>413 781 8900 x1338</i>	<i>617 653 8458</i>		<i>mhs@peterpanbus.com</i>
<i>TODD FRASER</i>	<i>TORON TRANS</i>	<i>718-617-2788</i>	<i>516-528-3204</i>		<i>TFRASER@torontrans.com</i>
<i>William McVeigh</i>	<i>TOTAL TRANS</i>	<i>718-647-8188 x156</i>	<i>347-231-5685</i>		<i>wmcleigh@totaltrans.com</i>
<i>Paul O'Brien</i>	<i>ACTUSA</i>	<i>908-354-3370 x205</i>	<i>908-413-6223</i>		<i>peter.crowling@actusa.com</i>
<i>Louis Isaacua</i>	<i>DOT USA</i>	<i>908-354-3330</i>	<i>617-354-7183</i>		<i>louis.isacua@dot.ny.gov</i>
<i>Quiso Makuba</i>	<i>DOT Franchises</i>	<i>212-839-6550</i>			<i>franchises@dot.ny.gov</i>
<i>Anne Koenig</i>	<i>DOT Franchises</i>	<i>212-839-6550</i>			<i>akoening@dot.ny.gov</i>
<i>Shari Glickman</i>	<i>DOT Franchises</i>	<i>212-839-6569</i>			<i>sglickman@dot.ny.gov</i>
<i>FRANCO ESPOSITO</i>	<i>DOT LEGAL</i>	<i>212 839 6500</i>			<i>Fesposito@dot.ny.gov</i>

ADDENDUM ONE: RFP FOR AIRPORT BUS SERVICE BETWEEN MANHATTAN, JFK AIRPORT & LGA AIRPORT
 Solicitation Number 84110MBAD507
 APRIL 26, 2010

Airport Bus
Pre-proposal Conference
 DEPARTMENT OF TRANSPORTATION
 DIVISION OF FRANCHISES
 MEETING ATTENDANCE SHEET 55 WATER STREET, 9th FLOOR
 Today's date **April 12, 2010**

Name	Agency	Office Telephone	Cell Phone	Email Address
Lea Urtiz	Super Shuttle	310.209.7000	646.436.6410	luritz@super shuttle.net
Jim Doughue	Gooder Touch Taxi	718-886-5204	347.242.7128	JDoughue@ttnyc.com
Paul SEGATA	Prin. 1	212-448-2554	917-337-0039	segeret1@yahoo.com
Patrick Maccullochi	REUTERS	712-415-7558	419-951-4252	MANC@nyairportsewer.com
Ingrid SIVIEUX	Quest Transportation	718-927-1110	347-733-8529	isvieux@cool.com
Anthony Cellender	P.A. N.Y.N.I.S	212-435-3796	-	acellender@pauwinc.com
Pil Vallore	RITC	718-961-7600	-	lvb@rollingd.com
DANSE Pisapia	RIBL	718-961-7600	-	"
Ricardo Manuel	NY WHITENELL	718-321-8547	917-416-5199	NY.WHITENELL@Dorados.NET