

**Attach To Contract Document**

**New York City Department of Transportation  
Division of Bridges  
Office of Consultant Programs**

**REQUEST FOR PROPOSAL  
FOR**

**Quality Assurance Services for  
In-Process Fabrication Inspection of Precast and Prestressed  
Concrete in the Northeastern United States  
Contract: HBCD005C  
PIN; 84108MBBR268**

**Addendum No. 1  
September 17, 2008**

**This Addendum Is Hereby Made Part of the Contract Documents**

**NOTE:**

**Attached please find:**

- 1. Addendum No. 1**
- 2. Questions & Answers from Pre-Proposal Conference**
- 3. Acknowledgement Receipt**



Printed on paper containing 30% post-consumer material

September 17, 2008

**Amendment No. 1**

Quality Assurance Services for  
In-Process Fabrication Inspection of Precast and  
Prestressed Concrete in the Northeastern United States

Contract: HBCD005C

PIN; 84108MBBR268

**QUESTIONS & ANSWERS:**

**Page 1 of 4**

(Addendum #1, September 17, 2008)

Q1. Does this contract cover post-tension elements in the field?

**A1.: NO, it will be covered by the shop**

Q2. The Hours published in the RFP do they reflect actual hours?

**A2.: The hours in the RFP are estimated hours.**

Q3. What are the differences between the Two Contracts, HBCD00C and HBCD00D?

**A3.: Contract No. HBCD005C is requesting services of an Inspection Agency to perform In-Process Fabrication Inspection for Pre-cast and Pre-stressed Concrete in the Northeastern United States as indicated on page GR-1 of the RFP for HBCD005C whereas contract HBCD005D is requesting services of an Inspection Agency to perform In-Process Fabrication Inspection of Pre-cast and Pre-stressed Concrete in the United States and Canada as indicated on page GR-1 of the RFP for HBCD005D. The scope of actual work to be performed for both contracts is the same. The key difference is geographical.**

Q4. Can Chief Inspectors be sent to shops to oversee work of Inspectors of Level I, II? Can the Chief Inspector bill the city to a location if they are not physically at the site? Can the Chief Inspector be sent to a shop and serve as Inspector grade Levels I and II?

**A4.:**

**1) Yes, Chief Inspectors can be sent to shops to oversee work of Inspectors Levels I and II.**

**2) Yes, Chief Inspectors can Bill the City to a location(project) if they are not physically at the site if they were involved with the project as directed by the Department.**

**3) A Chief Inspector can serve as an Inspector Levels I and II, however at a Level I and II wage rate "Approved" by the Department for that person.**

Q5. Can a Project Manager serve as a Chief Inspector during the duration of the project?

**A5.: Yes, the Project Manager can serve as the Chief Inspector during the duration of the project if she/he is qualified which is at the sole discretion of the city.**

Q6. Should the "Subcontractor Utilization Plan – MWBE – Schedule B" be placed in a separate sealed envelope? Should the Dollar Amount from the Proposed 4T – Cost Proposal Form be placed in "Section III: Subcontractor Utilization Summary" to calculate the "Calculated Target Subcontracting Percentage"?

**A6.:**

**1) Yes, the "Subcontractor Utilization Plan – MWBE – Schedule B" should be submitted in separate sealed envelope along with the technical proposal as specified in Section IV and Section VII F, of the RFP.**

**2) Yes, the total proposed value from the cost proposal form 4T-2 shall be used in Section III: "Subcontractor Utilization Summary" under total bid/proposal value as specified in Schedule B of the RFP under Section VIII F.**

**Note: Please read self explanatory instructions carefully while completing Schedule B.**

Q7. "Is the Total Bid/proposal value of the contract in Section 3, Page 2 of the Schedule B not irrelevant at this step of the process as that number/value is actually to be sealed in with the closed price proposal for a QBS selection?"

**A7.:**

**All proposers are required to complete Part II – Bidder/Proposer Subcontracting Plan in full meeting the requirements of Section VII F, of the RFP.**

**Please enter the total Bid/Proposal Value from Cost Proposal Form 4T-2, in Section 3, Page 2 of the Schedule "B".**

**Further please be informed that ONLY authorized ACCO's Office staff will be given the responsibility to open the Schedule B document submitted by each proposer in a separate sealed envelope. All information provided in the Schedule B document shall be deemed confidential by the NYCDOT.**

THE CITY OF NEW YORK

DEPARTMENT OF TRANSPORTATION

*DIVISION OF BRIDGES*

**ACKNOWLEDGEMENT RECEIPT OF ADDENDUM #1**

REQUEST FOR PROPOSAL

FOR

QUALITY ASSURANCE SERVICES FOR  
IN-PROCESS FABRICATION INSPECTION OF PRECAST AND  
PRESTRESSED CONCRETE IN THE NORTHEASTERN UNITED STATES

CONTRACT: HBCD005C

PIN; 84108MBBR268

TOGETHER WITH ALL WORK INCIDENTAL THERETO

I, \_\_\_\_\_  
(NAME AND TITLE)

\_\_\_\_\_  
A duly authorized representative of  
(NAME OF PROPOSERS)

---

Acknowledge receipt of Addendum No. 1 dated September 17, 2008 for the  
Contract No. HBCD005C.