

Attach To Contract Document

NEW YORK CITY DEPARTMENT OF TRANSPORTATION  
DIVISION OF BRIDGES

REQUEST FOR PROPOSAL

FOR

INSPECTION OF PAINT REMOVAL AND APPLICATION OPERATIONS AT  
VARIOUS BRIDGE LOCATIONS, CITYWIDE

P.I.N. 84108MBBR266

Addendum #1  
September 22, 2008

**Please be advised NO further questions will be entertained on this  
procurement**

This Addendum Is Hereby Made Part of The Contract Documents

**NOTE:**

Attached please find:

1. Addendum No. 1
2. Questions and Answers
3. Conflict of Interest (RFP Section II – Summary of the Request for Proposal, Page 3R)
4. Attendance Sheet
5. Acknowledgement Receipt

**REQUEST FOR PROPOSAL**

**INSPECTION OF PAINT REMOVAL AND APPLICATION OPERATIONS AT  
VARIOUS BRIDGE LOCATIONS, CITYWIDE**

**P.I.N. 84108MBBR266**

**ADDENDUM No. 1**  
**September 22, 2008**

This is ADDENDUM #1 for the above referenced Request for Proposals, of which you have obtained a copy.

- 1) **REFER TO: RFP Section II – Summary of the Request for Proposal  
Page 3**

**Delete: Page 3 in its entirety**

**Replace with: Page 3R (attached)**

# INSPECTION OF PAINT REMOVAL AND APPLICATION OPERATIONS AT VARIOUS BRIDGE LOCATIONS, CITYWIDE

P.I.N. 84108MBBR226

ADDENDUM No. 1  
September 22, 2008

## Questions & Answers

Q1. Does the Agency reimburse for mileage (Transportation)?

**A1. Yes, the Agency will reimburse for mileage at 28¢ Per Mile.**

Q2. Clarify Conflict of Interest. Is it only for Inspection/Environmental work or is it for any work they are doing?

**A2. The Conflict of Interest only pertains to the work specified in the RFP for Oversight.**

Firms bidding on this contract shall be an independent third party. A conflict of interest exists for firms performing work on this contract in an independent oversight role while also providing these services on separate NYCDOT Division of Bridges projects. Firms can not provide independent oversight of their own firm on other NYSDOT Division of Bridges projects. In the case where the firm is the prime consultant or sub-consultant on a NYCDOT Division of Bridges project for field inspection services consisting of coating removal, inspection, testing and application operations, or where any proposed sub-contractor, either substantially or incidentally performed work on that contract, attached a narrative addressing the following:

- Demonstrate that the firm, and /or each proposed sub-contractor that is currently or in the future providing inspection services in regards to field inspection of coating removal, inspection, testing and application operations, has no conflict of interest that would prevent them from performing properly on Contract HBCD003P Inspection of Paint Removal and Application Operations at Various Bridge Location, Citywide. In addition submit a written affirmation from the firm, and /or from each proposed sub-contractor attesting to the same.
- Demonstrate that the work of each firm and/or proposed sub-contractor that incidentally performed on the NYCDOT Division of Bridges project, if any, was, in fact, incidental and that the firm and each sub-contractor has no conflict of interest that would prevent them from performing properly on the related NYCDOT Division of Bridges project or on Contract HBCD003P Inspection of Paint Removal and Application Operations at Various Bridge Location, Citywide. In addition, submit a written affirmation from each such sub-contractor attesting to the same.

- Q3. If the Firm is awarded this contract, is that firm prevented from bidding and being awarded future contracts?
- A3. A Firm is not prevented from bidding on other contracts, but they must avoid the Conflict of Interest as explained in answer #2 above.**
- Q4. If a Firm is bidding on future (State Inspection) Biannual Contract is there a conflict?
- A4. If the future work involves performing tasks that would be overseen by Contract HBCD003P, then there is a conflict.**
- Q5. If the prime is a minority firm, do they still have to meet Local Law 129?
- A5. Yes, as required by Section VII F, of the RFP.**
- Q6. Can you clarify how the hours were estimated?
- A6. The hours of the Project that are in the 4T-Forms, reflect 3 Projects going on at the same time.**
- Q7. Can we have a copy of the Sign in Sheet?
- A7. Yes. (See Attached)**
- Q8. Form 4T: Will personnel be allowed to cross job categories; Can the Technical Specialist and the Program Manager be the same person or can the Chief Inspector be one of the Primary Inspectors on the project?
- A8. Personnel can work as different titles but must be billed at the labor rate that they are providing services. If a Program Manager is performing the duties of an Inspector then he would be billed at the Inspector rate. All personnel must have the required qualifications/certifications for the respective labor title.**
- Q9. Is there a Conflict of Interest if a firm is currently working as a Sub-Contractor on a NYSDOT General Bridge Inspection Project? (Williamsburg Bridge)
- A9. This contract does not provide Third Party Independent Inspections of NYSDOT Projects.**

## **SECTION II - SUMMARY OF THE REQUEST FOR PROPOSALS**

### **A. Purpose of the RFP**

The Agency is seeking an appropriately qualified vendor to provide Inspections of Paint removal and application operations at various bridge locations, Citywide.

### **B. Anticipated Contract Term**

It is anticipated that the term of the contract awarded from this RFP will be **1095** consecutive calendar days from date of written notice to proceed with an option to renew for an additional one (1) year. The renewal shall be at the sole discretion of the Department, under the exception for wage increases and test prices (to compensate for any escalation). The agency reserves the right, prior to contract award, to determine the length of the initial contract term and each option to renew, if any.

### **C. Anticipated Payment Structure**

It is anticipated that the payment structure for the contract awarded from this RFP will be based on a combination of direct technical salary costs times a multiplier, specified direct costs subject to an overall "not-to-exceed" fee (upset amount) and performance outcome measures and related financial incentives and/or disincentives. The multiplier shall be applied only to technical salary costs and shall be considered as including provisions for indirect costs (overhead) and profit. However, DOT will consider proposals to structure payment in a different manner and reserves the right to select any payment structure that is in the City's best interest.

### **D. Conflict of Interest.**

Firms bidding on this contract shall be an independent third party. A conflict of interest exists for firms performing work on this contract in an independent oversight role while also providing these services on separate NYCDOT Division of Bridges projects. Firms can not provide independent oversight of their own firm on other NYSDOT Division of Bridges projects. In the case where the firm is the prime consultant or sub-consultant on a NYCDOT Division of Bridges project for field inspection services consisting of coating removal, inspection, testing and application operations, or where any proposed sub-contractor, either substantially or incidentally performed work on that contract, attached a narrative addressing the following:

- Demonstrate that the firm, and /or each proposed sub-contractor that is currently or in the future providing inspection services in regards to field inspection of coating removal, inspection, testing and application operations, has no conflict of interest that would prevent them from performing properly on Contract HBCD003P Inspection of Paint Removal and Application Operations at Various Bridge Location, Citywide. In addition submit a written affirmation from the firm, and /or from each proposed sub-contractor attesting to the same.
- Demonstrate that the work of each firm and/or proposed sub-contractor that incidentally performed on the NYCDOT Division of Bridges project, if any, was, in fact, incidental and that the firm and each sub-contractor has no conflict of interest that would prevent them from performing properly on the related NYCDOT Division of Bridges project or on Contract HBCD003P Inspection of Paint Removal and Application Operations at Various Bridge Location, Citywide. In addition, submit a written affirmation from each such sub-contractor attesting to the same.

THE CITY OF NEW YORK  
DEPARTMENT OF TRANSPORTATION  
STATEN ISLAND FERRY DIVISION

REQUEST FOR PROPOSAL

FOR

INSPECTION OF PAINT REMOVAL AND APPLICATION OPERATIONS AT  
VARIOUS BRIDGE LOCATIONS, CITYWIDE

P.I.N. 84108MBBR266

ADDENDUM No. 1  
September 22, 2008

TOGETHER WITH ALL WORK INCIDENTAL THERETO

I, \_\_\_\_\_  
(NAME AND TITLE)

\_\_\_\_\_  
A duly authorized representative of  
(NAME OF PROPOSERS)

Acknowledge receipt of Addendum No. 1 dated September 22, 2008 for the Pin No. 84108MBBR266 for which Proposals will be received by 2:00 PM on September 29, 2008.

QUALITY ASSURANCE SERVICES FOR  
INSPECTIONS OF PAINT REMOVAL AND APPLICATION OPERATIONS  
AT  
VARIOUS BRIDGE LOCATIONS, CITYWIDE  
CONTRACT NO.: HBCD003P  
PIN 84108MBBR266

Pre-Proposal Conference  
SIGN - IN SHEET

Wednesday, September 10, 2008 @ 10:00am  
8<sup>th</sup> Floor Conference Room

PLEASE PRINT NAME:	REPRESENTING:	TELEPHONE #:
RIZWAN AHMED	SCI ENGINEERING	(212) 239 3400
LARRY FINK	KUPPER/JMT	732 752 5000
Jermaine Perry	SI ENGINEERING (M/WBE)	212 - 354 - 5939
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