

The New York City Department of Transportation
Division of Transportation Planning and Management cordially invites your company to submit a Proposal for the following
Solicitation

EPIN # 84123P0015 – 84123MBTP575
WalkNYC Wayfinding Cartography, Map Artwork, and Printing Services

Proposal is available and can be accessed by visiting the City Record Website at
<https://a856-cityrecord.nyc.gov/RequestDetail/20240417111>

The City desires to have cartographic, graphic design, geodatabase maintenance, web-map portal-based content and task tracking, printing, delivery and related services performed for the WalkNYC Wayfinding program.

To access the solicitation, vendors should visit the PASSPort Public Portal at <https://www.nyc.gov/site/mocs/passport/about-passport.page> and click on the “Procurement Navigator.” This will take you to the Public Portal of all procurements in the PASSPort system. To quickly locate the RFX, insert the EPIN 84123P0015 into the Keywords search field. In order to respond to the Competitive Sealed Proposal, vendors must create an account within the PASSPort system if they have not already done so.

A Pre-Proposal Conference via Microsoft TEAMS is scheduled for 05/15/24 at 1:00 PM. Those wishing to attend must request the Microsoft TEAMS link by no later than 3:00 PM on 05/14/24 via email from the Authorized Agency Contact. The deadline for the submission of questions is 05/22/24 by 4:00 PM. The proposal due date (submission via PASSPort) is 05/31/24 by 2:00 pm unless there is a change via addendum.

This procurement is subject to participation goals for Minority and Women-owned Business Enterprises (MWBES) as required by Section 6-129 of the New York Administrative Code. The M/WBE goal for this project is 30%. Any inquiries concerning this RFP/RFX should be directed by email to the Authorized Agency Contact, Shaneza Shinath, at sshinath@dot.nyc.gov.

Vendor Response Due Date and Time: Friday, May 31, 2024 @ 2:00 PM