

## REQUEST FOR BID – May 19, 2016

The New York City Department of Transportation, Division of Legal/Roadway Repair & Maintenance, cordially invites your company to submit a bid for the following:

**Pin # 84116MBAD970**– Median Landscaping Maintenance

Solicitation document will be available starting, **May 24, 2016** and can be downloaded free of charge from the City Record Website at <https://mspwww-dcscfpvp.nyc.gov/CROLPublicFacingWeb/>

A printed copy of the bid can also be purchased at:

*New York City Department of Transportation*

*Office of the Agency Chief Contracting Officer (ACCO)*

*55 Water Street, Ground Floor Conference Room, New York, NY 10041 between 9:00am – 3:00pm, Monday to Friday (Holidays Excluded)*

***A deposit of \$50.00 is required for the contract in the form of a Certified Check or Money Order payable to: New York City Department of Transportation. NO CASH ACCEPTED.*** Company address, telephone and fax numbers are required when picking up proposal documents.

The **Pre-Bid Meeting** will be held on **June 7, 2016** at **10:00 A.M.** at **55 Water Street, Ground Floor Conference Room, New York, NY 10041.**

*THIS PROCUREMENT IS SUBJECT TO PARTICIPATION GOALS FOR MINORITY OWNED BUSINESS ENTERPRISES (MBEs) AND/OR WOMEN OWNED BUSINESS ENTERPRISES (WBEs) AS REQUIRED BY SECTION 6-129 OF THE NEW YORK CITY ADMINISTRATIVE CODE. The M/WBE goal for this project is 30%.*

**Sealed bid must be submitted by 11:00 AM on June 22, 2016 to 55 Water Street, Ground Floor, New York, NY 10041.** Entrance is located on the South Side of the Building facing the Vietnam Veterans Memorial. Proper government issued identification is required for entry to the building (driver's license, passport, etc.)

For additional information, please contact Nicole Collins at (212) 839-9405.