

## REQUEST FOR BID – March 7, 2014

The New York City Department of Transportation, Division of Traffic, cordially invites your company to submit a bid for the following:

**Pin # 84113MNTR728** – Installing, Removing or Relocating Equipment and Performing other Electrical Work in Connection with Decorative Lighting in Lower Manhattan

Solicitation documents will be available starting, **March 14, 2014** and can be downloaded free of charge from the City Record Website at: <http://a856-internet.nyc.gov/nycvendoronline/home.asp>

**New York City Department of Transportation**

**Office of the Agency Chief Contracting Officer (ACCO)**

**55 Water Street, Ground Floor, New York, NY 10041 between 9:00am – 3:00pm, Monday to Friday (Holidays Excluded) (212) 839-9435.**

**A deposit of \$50.00 is required for the contract in the form of a Certified Check or Money Order payable to: New York City Department of Transportation. NO CASH ACCEPTED.** Company address, telephone and fax numbers are required when picking up proposal documents.

*Each bid submitted must be accompanied by a certified check for 5 percent of the amount of the proposal or alternatively, a bid bond not less than 10 percent of the amount of the proposal, payable to the Comptroller of the City of New York. This Project is Federally aided and is subject to the provision of Title 23, U.S. Code, as amended and applicable New York State Statutes. In compliance with these provisions the minimum wages to be paid to laborers and mechanics are included in wage scheduled that set out in the bid proposal. Disadvantaged Business Enterprises (DBE) will be afforded full opportunity to submit bids and the City of New York hereby notifies all bidders that it will affirmatively ensure that any contract entered into the lowest possible bidder without discrimination on the basis of race, color, sex, sexual orientation, national origin, age or place of residence. Prospective bidder's attention is also directed to the requirements of Schedule "H" in the proposal concerning DBE participation in the contract. DBE requirements apply to this project. The DBE percentage is 5 percent of the TOTAL BID PRICE. The schedule of proposed DBE participation is to be submitted by the apparent low bidder within seven (7) calendar days after the date of the opening bids.*

*Non-compliance with the 7 day submittal requirement, the stipulations of Schedule "H" or submittal of bids in which any of the process for lump sum or unit items are significantly unbalanced to the potential detriment of the Department may cause be cause for a determination of non-responsiveness and the rejection of the bid. The award of this contract is subject to the approval of the New York State Department of Transportation and the Federal Highway Administration.*

**The Pre-Bid Meeting (Optional) will be held on March 21, 2014 at 10:00 A.M. at 55 Water Street, Ground Floor, Conference Room, New York, NY 10041.**

**Sealed bid must be submitted by 11:00 PM on April 16, 2014 to 55 Water Street, Ground Floor, New York, NY 10041.** Entrance is located on the South Side of the Building facing the Vietnam Veterans Memorial. Proper government issued identification is required for entry to the building (driver's license, passport, etc.) For additional information, please contact Frank Caiazza at (718) 786-4061.