

**SCHEDULE "H"**

**DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION  
NEW YORK CITY DEPARTMENT OF TRANSPORTATION  
DISADVANTAGED BUSINESS ENTERPRISE  
UTILIZATION REQUIREMENTS**

The Department has established the following Disadvantaged Business Enterprise (DBE) utilization goal for this contract in accordance with §102-12 of the Standard Specifications. This goal is expressed as a percentage of the total contract bid price. It is the Contractor's responsibility to secure utilization in the work of the contract by DBEs in satisfaction of the goal, and to document satisfactory good-faith efforts taken to fulfill the goal. **DBE firms must be certified by New York State Department of Transportation Equal Opportunity Development and Compliance ("EODC") for all items to be performed.** Utilization is measured as the amount actually paid to DBEs, not the contract bid price for the work.

Disadvantaged Business Enterprise Utilization Goal: See Part E - Schedule A

**Disadvantaged Business Enterprise Registry**

A current listing of certified DBEs is available, upon written request from:

**New York City  
Department of Transportation  
Office of Contract Compliance  
55 Water Street, 8TH Floor  
New York, NY 10041  
(212) 839- 9411**

**Disadvantaged Business Enterprise Officer**

The Bidder shall designate and enter below the name of a Disadvantaged Business Enterprise Officer will have the responsibility for and is capable of effectively administering and promoting an active Disadvantaged Business Enterprise Program and who must be assigned adequate authority and responsibility to do so.

Bidder-Designated DBE Officer: \_\_\_\_\_  
(Name, Title)

Telephone: \_\_\_\_\_

(Revised 04/04/03)

**RETURN THIS PAGE WITH BID.**

**PART E – SCHEDULE A**

**CONTRACT DETAILS**

All certificate(s) of insurance submitted pursuant to Article 55.3.3 must be submitted to the Office of the ACCO, be accompanied by a Certification of Broker consistent with Attachment 2h, and include the following information:

- For each insurance policy, the name and NAIC number of issuing company, number of policy, and effective dates;
- Policy limits consistent with the requirements listed below;
- Additional insureds or loss payees consistent with the requirements listed below; and
- The number assigned to the Contract by the City (in the “Description of Operations” field).

Insurance indicated by a blackened box (■) or by ☒ in ☐ to left will be required under this Contract.

Item	Reference	Requirements
Bid Security	Article 27 Article 52	1% of Bid
— OR —		
Bid Bond	Article 27 Article 52	2% of Bid
Performance Security	Article 27	25% of total Contract Price
Payment Security	Article 27	25% of total Contract Price
Retainage	Article 54	Not Required.
Term of Completion	Article 48	1095 consecutive Days from the date of commencement specified in the Notice to Proceed.
Renewal	Article 42	Not Required.
Liquidated Damages	Article 4.14. Article 49	\$200 per Day for uncompleted tasks in NYCDOT Work Orders and \$500 per Day for uncompleted tasks in NYCDOT Work Orders pursuant to dangerous conditions or hazards to public safety.
Subcontracts	Article 50	Not-to-Exceed 25% of the total Contract Price.
Guarantee Period	Article 57	365 Days from the Date of final acceptance of each installed Wayfinding Element.
Maintenance and Guarantee Security	Article 57	1% of the total Contract Price
DBE Goal (Federal Funded)	Attachment 1e	11%